

STEP

STEP Newsletter

April, II. Edition, 2011

ELSA STEP Newsletter



elsa

The European Law Students' Association

Partner of ELSA International

C/M/S

Law . Tax

STEP is a Student Trainee Exchange Programme that enables law students and young lawyers to gain first hand experience of the substantive and procedural law as well as the culture of another country.

The traineeships are between 2 weeks and 2 years and can take place in any law related area: law firms, courts, public institutions, universities, banks, in-house legal departments, consulting firms and international organisations.

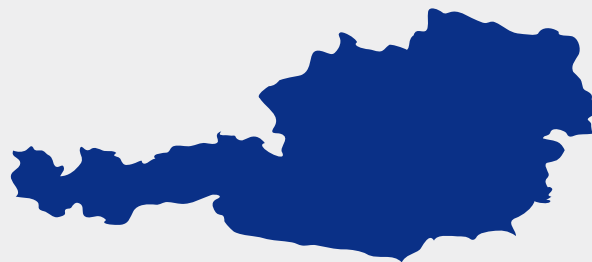
Each year ELSA offers traineeship opportunities all over Europe and occasionally in the other parts of the world. Before and during the traineeship, ELSA provides assistance in finding accommodation, applying for visas, when necessary, and organising social events to involve the trainee in the daily life of the local community.

In this catalogue, you will find the available traineeship opportunities. For further information about STEP check <http://www.elsa.org/traineeships/howtoapply.html> or contact your Local ELSA Group.

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Austria



TRAINEESHIP ID: TN-AT/01

STEP Employer: Bezirkshauptmannschaft Schwaz (Country Government)

City: Schwaz



GENERAL INFORMATION

Organisation Type:

Public Administration

ELSA Group:

ELSA Innsbruck

DESCRIPTION OF THE EMPLOYER

The administration of the Tyrol is run by the Government, which comprises the Governor, two Deputy Governors and up to five members. In keeping with the principle of the division of power that is basic to modern democracies, the Government is responsible for the administration while the Parliament (Tiroler Landtag) is the legislative body. For more information please check www.tirol.gv.at

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee`s tasks will depend on the department that the trainee will be employed.
Net salary:	920 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	4st July 2011
Preferred End Date:	31st July 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Administrative Law, Constitutional Law.
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LANGUAGE SKILLS

Good:	English, German
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INFORMATION ABOUT SCHWAZ

Schwaz is a city in Tyrol, Austria. It is the administrative center of the Schwaz district. Schwaz is located in the lower Inn valley, and has a population about 13,000. At its height during the Middle Ages, it was an important silver mining center, providing mineral wealth both the Fugger banking family and through them, for the Austrian emperors. During this period, its population of about 20,000 inhabitants made it the second largest city in the Austrian Empire, after Vienna. Schwaz is 30 km away from the city of Innsbruck.

DO NOT MISS THE DEADLINE TO APPLY: 06th May 2011

TRAINEESHIP ID: TN-AT/02

STEP Employer: Municipal Administration Graz

City: Graz



GENERAL INFORMATION

Organisation Type:	Government
ELSA Group:	ELSA Graz

DESCRIPTION OF THE EMPLOYER

Municipal Administration. For more information: www.graz.at

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be gaining insights into the Austrian Administrative law, for example: building lease, Industrial code...etc.
Gross salary:	180.70 € per week

ADMINISTRATIVE INFORMATION

Preferred Start Date:	01st August 2011
Preferred End Date:	26th August 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Administrative Law, Constitutional Law
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LANGUAGE SKILLS

Fluent:	German
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INFORMATION ABOUT GRAZ

Graz is the second largest city in Austria after Vienna and the capital of the federal state Styria. Graz has a long tradition as a student city: its six universities have more than 44,000 students. It's old town is one of the best preserved city centers in Central Europe. In 1999, Graz was added to the UNESCO list of World Cultural Heritage Sites, and the site was extended in 2010 by Schloss Eggenberg. Graz was sole Cultural Capital of Europe for 2003 and got the title of a City of Culinary Delights in 2008.

DO NOT MISS THE DEADLINE TO APPLY: 20th May 2011

TRAINEESHIP ID: TN-AT/03**STEP Employer: DKL Rechtsanwälte****City: Graz****Daghofer Kaufmann Lausegger**
RECHTSANWÄLTE**GENERAL INFORMATION**

Organisation Type: Law Firm
ELSA Group: ELSA Graz

DESCRIPTION OF THE EMPLOYER

Our office premises are located in the historical center of Graz. Excellent legal skills, personal commitment in the sense of the client and creative, unconventional approaches are our expertise.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be doing legal advisory work and participating in the daily routine of the office.

Net salary: 700 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date: 01st July 2011
Preferred End Date: 31st July 2011
Duration of the traineeship: 1 month
Required Graduation Level: Undergraduate

LEGAL STUDIES

Advanced level: Civil Law, Contract Law, Commercial Law

LANGUAGE SKILLS

Fluent: German

INFORMATION ABOUT GRAZ

Graz is the second largest city in Austria after Vienna and the capital of the federal state Styria. Graz has a long tradition as a student city: its six universities have more than 44,000 students. It's old town is one of the best preserved city centers in Central Europe. In 1999, Graz was added to the UNESCO list of World Cultural Heritage Sites, and the site was extended in 2010 by Schloss Eggenberg. Graz was sole Cultural Capital of Europe for 2003 and got the title of a City of Culinary Delights in 2008.

DO NOT MISS THE DEADLINE TO APPLY: 20th May 2011

Czech Republic



TRAINEESHIP ID: TN-CZ/01
STEP Employer: Achour&Hajek
City: Prague

ACHOUR & HAJEK

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Prague

DESCRIPTION OF THE EMPLOYER

Achour & Hajek is a Czech law firm that delivers high-end legal advice in M&A and Corporate Law, Real Estate and Construction Law, capital markets, banking and finance, litigation and arbitration. Our clients include both local and multinational firms active in a wide range of businesses and industries. We take care of all legal aspects of their dealings within Czech Republic.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be responsible of revision of contacts and their drafting, researches and analyses mainly in the field of commercial, contract and M&A law: preparation for workshops and team meeting within the law firm.
Net salary:	13000 CZK per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st July 2011
Preferred End Date:	31st August 2011
Minimum weeks:	4
Maximum weeks:	8
Required Graduation Level:	Undergraduate

Currently studying masters programme in law is a requirement, preferably with a previous experience in a law firm.

LEGAL STUDIES

Advanced level:	Contract Law, Corporate Law, Mergers and Acquisitions
General level:	Insolvency Law, Commercial Law, Insurance Law, Securities (shares, stocks, bonds) Comparative Law

LANGUAGE SKILLS

Fluent:	English, German
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INFORMATION ABOUT PRAGUE

Prague, is situated on the Vltava River in central Bohemia. Prague is the capital and largest city of the Czech Republic. Prague has been the political, cultural and economic center of the Czech state for more than 1,100 years. For centuries, during the Gothic and Renaissance eras, Prague was the permanent seat of two Holy Roman Emperors and thus was also the capital of the Holy Roman Empire. The city played role in the Protestant Reformation, the Thirty Years' War, and in 20th-century history, both during the two World Wars and during the post-war Communist era. Prague is home to a number of famous cultural attractions, many of which survived the violence and destruction of twentieth century Europe. Since 1992, the extensive historic center of Prague has been included in the UNESCO list of World Heritage Sites, making the city one of the most popular tourist destinations in Europe, receiving more than 4.1 million international visitors annually, as of 2009. Prague is classified as a global city.

DO NOT MISS THE DEADLINE TO APPLY: 30th April 2011

TRAINEESHIP ID: TN-CZ/02

STEP Employer: Advokatni kancelar JUDr. Milan Bedros

City: Brno

www.bedros.cz

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Brno

DESCRIPTION OF THE EMPLOYER

Our office was established in 1997. The same year the office established cooperation with Italian lawyer's office for that purpose to coordinate mutual representation of the Italian clients in the Czech Republic and the Czech clients in Italy. We deal with commercial law, civil law, criminal law and administrative law. We cooperate with other offices in Vienna, Gera, Düren, Paris, London and Amsterdam.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be arranging contacts for next possible cooperation in a foreign country and observing the basic running of the office and try to engage in.
Net salary:	2000 CZK per week

ADMINISTRATIVE INFORMATION

Preferred Start Date:	01st July 2011
Preferred End Date:	31st August 2011
Duration of the traineeship:	2 weeks
Required Graduation Level:	Undergraduate
Number of trainees:	3

LEGAL STUDIES

Good level:	Civil Law, Contract Law, Property Law, Civil Procedure, Commercial Law
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LANGUAGE SKILLS

Good:	English
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INFORMATION ABOUT BRNO

Brno is the biggest city in Moravia and the second largest city in the Czech Republic. It has a population of 370 000 people and throughout the year is home to the numerous students of Masaryk University. In addition, Brno is the centre of Czech justice. The Constitutional Court of the Czech Republic, the Supreme Administrative Court of the Czech Republic, the Supreme Court of the Czech Republic and the Public Defender of Rights are all situated in the city of Brno. In Brno, we can also visit Spilberk Castle, the Brno Exhibition Centre and Tugendhat Villa (a UNESCO monument). There is also the famous Brno "Masaryk" Circuit. Visitors to Brno are able to experience a truly global city in which traditional Czech social and cultural traditions flourish. No trip to the Czech Republic is complete without a visit to Brno. Na zdraví!

DO NOT MISS THE DEADLINE TO APPLY: 15th May 2011

TRAINEESHIP ID: TN-CZ/04

**STEP Employer: The Supreme Administrative Court of Czech Republic
City: Brno**

www.nssoud.cz

GENERAL INFORMATION

Organisation Type:	Court
ELSA Group:	ELSA Brno

DESCRIPTION OF THE EMPLOYER

The Supreme Administrative Court of the Czech Republic, seated in Brno, is the highest judicial authority in matters falling within the competence of administrative courts.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will have the chance to get an insight of operation of the Supreme Administrative Court by discussions with a German speaking judge. The trainee will cooperate on preparation and overview of German texts concerning constitutional or generally public law.
Net salary:	Unpaid - Accomodation will be provided.

ADMINISTRATIVE INFORMATION

Preferred Start Date:	01st July 2011
Preferred End Date:	31st August 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Constitutional Law.
Good level:	Administrative Law, European Constitutional Law

LANGUAGE SKILLS

Fluent:	German
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INFORMATION ABOUT BRNO

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DO NOT MISS THE DEADLINE TO APPLY: 31st May 2011

TRAINEESHIP ID: TN-CZ/05

**STEP Employer: The Supreme Administrative Court of Czech Republic
City: Brno**

www.nssoud.cz

GENERAL INFORMATION

Organisation Type: Court
ELSA Group: ELSA Brno

DESCRIPTION OF THE EMPLOYER

The Supreme Administrative Court of the Czech Republic, seated in Brno, is the highest judicial authority in matters falling within the competence of administrative courts.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be able to participate on elaboration of legal comparative analysis of both, legislation and case law. He/she may be also asked to translate legal text to his mother tongue.

Net salary: Unpaid - Accomodation will be provided.

ADMINISTRATIVE INFORMATION

Preferred Start Date: 01st August 2011
Preferred End Date: 31st September 2011
Duration of the traineeship: 2 months
Required Graduation Level: Undergraduate

LEGAL STUDIES

Advanced level: Social Security Law, Tax Law, Administrative Law.

LANGUAGE SKILLS

Fluent: English

INFORMATION ABOUT BRNO

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DO NOT MISS THE DEADLINE TO APPLY: 15th June 2011

TRAINEESHIP ID: TN-CZ/07

STEP Employer: Kyjovsky, Blazek & Kolegove

City: Brno

Kyjovský, Blažek & kolegové
advokátní kancelář

GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Brno

DESCRIPTION OF THE EMPLOYER

Our law firm was founded in 1990 by JUDr. Milan Kyjovský. We advocate our clients at courts of law and also in the scope of extra-judicial settlements. We provide full of our services in the German, English and Russian languages. Our office further represents commercial firms listed at the Prague Stock Exchange and also one Austrian bank institution. Apart from general legal advising, we concentrate on corporation law, commercial law, labor law, financial advising for juristic persons, bankruptcy law, industrial property law (especially trade mark law), unfair competition law and cartel law. We represent Czech as well as foreign clients in the Czech Republic.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will get basic orientation in Czech legal system and legal institutions. The trainee will assist the lawyers and do research for foreign cases.

Net salary: 1000 CZK per week

ADMINISTRATIVE INFORMATION

Preferred Start Date: 01st June 2011
Preferred End Date: 30th September 2011
Duration of the traineeship: 2-4 weeks
Required Graduation Level: Undergraduate
Number of trainees: 2

LEGAL STUDIES

Advanced level: Civil Law, Criminal Law, Industrial & Intellectual Property Law
Good level: Family & Inheritance Law, Property Law, Civil Procedure, Corporate Law, Labour Law

LANGUAGE SKILLS

Good: English, German

INFORMATION ABOUT BRNO

Brno is the biggest city in Moravia and the second largest city in the Czech Republic. It has a population of 370 000 people and throughout the year is home to the numerous students of Masaryk University. In addition, Brno is the centre of Czech justice. The Constitutional Court of the Czech Republic, the Supreme Administrative Court of the Czech Republic, the Supreme Court of the Czech Republic and the Public Defender of Rights are all situated in the city of Brno. In Brno, we can also visit Spilberk Castle, the Brno Exhibition Centre and Tugendhat Villa (a UNESCO monument). There is also the famous Brno "Masaryk" Circuit. Visitors to Brno are able to experience a truly global city in which traditional Czech social and cultural traditions flourish. No trip to the Czech Republic is complete without a visit to Brno. Na zdraví!

DO NOT MISS THE DEADLINE TO APPLY: 15th May 2011

Germany



TRAINEESHIP ID: TN-DE/03

STEP Employer: Justus Liebig University Giessen

City: Giessen



GENERAL INFORMATION

Organisation Type:

Educational Institute

ELSA Group:

ELSA Giessen

DESCRIPTION OF THE EMPLOYER

From July 16 until August 13 2011, the summer will see the continuation of the joint Marquette University, University of Wisconsin and University of Giessen Summer Program on the campus of the University of Giessen. Through these three law schools and their friends worldwide, the program will bring together students from all over the world to study comparative and international law for one-month session.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will involve and support of the program planning of the summer law school, assist for participants and lecturers and administrate the program planning.
Net salary:	250 € per month + Accomodation

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st July 2011
Preferred End Date:	15th August 2011
Duration of the traineeship:	6 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Human Rights, Comparative Law
General level:	Administrative Law, Industrial & Intellectual Property law, Public International Law

LANGUAGE SKILLS

Fluent:	English
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INFORMATION ABOUT GIESSEN

Giessen lies in the core of Germany. It is a university town with more than 20,000 students and some 75,000 “overall” inhabitants. For there are many different ways to get in contact with these many students, it usually doesn’t last long for newcomers to feel very comfortable in Giessen! Culture and sports can be found in and around Giessen as well: E.g. there’s the wonderful big Botanic Garden of the university, where the people of Giessen relax and enjoy themselves. Not only for sports fans there’s a top basketball club with a fantastic atmosphere. Yet it is possible to do wonderful sports on your own. Giessen is surrounded by numerous castles and beautiful towns like Wetzlar, Marburg or Friedberg. The taste of big city lights is also just a few kilometres away: Frankfurt/Main with its pulsating nightlife, the big international airport, one of the longest shopping-streets in Germany, various exhibitions on the fair area and many highlights more! The local ELSA group in Giessen exists since 1993 and currently has about 200 members. Its local board is very excited to meet you and to spend some lovely summer weeks together with you in Giessen!

DO NOT MISS THE DEADLINE TO APPLY: 30th April 2011

TRAINEESHIP ID: TN-DE/05

STEP Employer: Noerr LLP

City: Berlin



GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Berlin

DESCRIPTION OF THE EMPLOYER

Noerr is a first class European Law Firm. Our core business is excellent legal and tax advice. We develop sustainable solutions in law, tax, finance and management.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be responsible for legal research and memos drafting, fact finding, client communication, general support of the attorneys in the area of law chosen by the trainee.

Gross salary: 400 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date: June 2011
Preferred End Date: October 2011
Duration of the traineeship: 4-8 weeks
Required Graduation Level: Graduate
Number of trainees: 2

LEGAL STUDIES

Advanced level: Civil Law, Industrial & Intellectual Property Law, Information Technology Law, Commercial Law, Corporate Law, Competition Law

Only one of the above mentioned advanced skills will be enough in order to apply.

LANGUAGE SKILLS

Fluent: English
Basic: German

INFORMATION ABOUT BERLIN

Berlin is Germany's largest city located in northeastern Germany, it is the center of the Berlin/Brandenburg Metropolitan Region, comprising 5 million people from over 190 nations. It is a metropolis which has a special flair, restless, a city with contrasts: elegant boulevards and alternative-scene districts, exciting nightlife downtown and residing between everything is the government of our country. Berlin owns 2 law faculties, one at the Freie Universitat Berlin, situated in the former West of Berlin, and the other one at the Humboldt Universitat, in the former East. About 6500 students are presently enlisted in both faculties. ELSA Berlin is present at both universities and is of course looking forward to welcome you in their beautiful and exciting city!

DO NOT MISS THE DEADLINE TO APPLY: 30th April 2011

TRAINEESHIP ID: TN-DE/07

STEP Employer: RIEDIGER Legal & Public Procurement

City: Dresden

RIEDIGER. LEGAL
& PUBLIC PROCUREMENT

DRESDEN · LÖBAU · PRAHA · WROCLAW

GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Dresden

DESCRIPTION OF THE EMPLOYER

RIEDIGER, legal & public procurement has been established by Mr. Denis Riediger who is dealing as an international attorney-at-law with accreditation in the Federal Republic of Germany and in the Czech Republic. Our experience and expertise also includes expat services in Germany, Austria, Poland and Slovakia. We understand ourselves to be a firm providing a full scope of management services, such as accounting, controlling, tax advisory and financial advisory. We concentrate on our clients activities in sourcing, procurement and distribution which are the core areas of creating additional value in business. Our colleagues are also specialised in labour law, intellectual property, logistics, national and international taxation, ecological issues etc.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be responsible for the typical tasks of a law firm, legal translations and research of documents.
Net salary: 450 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date: 01 September 2011
Preferred End Date: 31st December 2011
Duration of the traineeship: 3 months
Required Graduation Level: Undergraduate

LEGAL STUDIES

Advanced level: Legal Theory, Civil Law, Tax Law.
General level: Contract Law, Property Law, International Taxation.

LANGUAGE SKILLS

Good: Czech
Basic: German

INFORMATION ABOUT DRESDEN

Dresden, the capital of the Free State of Saxony, is located within the triangle formed by the Czech Republic, Poland and Germany. You will get to know a beautiful and famous town, which during its more than 800 years of history has been serving as the residence of Saxonian kings and has been furnished with artistic and cultural splendor. Along the river Elbe, which crosses Dresden, there are numerous famous sight views like the Zwinger Palace, the Semper Opera or the Royal Place. Furthermore there is a number of churches to be found all over Dresden; amongst them the recently rebuild Frauenkirche, which is a symbol of Dresden and today stands for reconciliation and tolerance.

DO NOT MISS THE DEADLINE TO APPLY: 15th May 2011



GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Marburg

DESCRIPTION OF THE EMPLOYER

We are a lawyer's office which prefers to work for medical clients who have to handle a mistreatment. For more detailed information please check our homepage www.ziegler-marburg.de.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be responsible for the legal research and court attendance with professional lawyers.
Net salary: 250 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date: August 2011
Preferred End Date: September 2011
Duration of the traineeship: 1 month
Required Graduation Level: Graduate

LEGAL STUDIES

General level: Legal Theory, Civil Law, Consumer Protection Law, Contract Law, Social Security Law, Criminal Law, Private International Law, Property Law, Civil Procedure, Criminal Procedure, Insurance Law, Labour Law, Public International Law, Health Law, Human Rights.

LANGUAGE SKILLS

Good: German

INFORMATION ABOUT MARBURG

Marburg is a little, but very nice town in the middle of Germany. It has a little bit more than 80,000 inhabitants, and nearly every fourth of them is a student. The University was founded in 1527 as the first Protestant university. Nicely placed near the river Lahn, the old city of Marburg was built on a hill with the castle of the „Landgraf“ on its top. Its called Philipps-Universität in Marburg an der Lahn. The juridical faculty is one of the four foundation faculties of the university. Its address is the „Savigny-House“ in the centre of Marburg. It was named thus in honour of Friedrich Carl von Savigny, who was the most important law scientist of Germany. Our ELSA-Group has about 60 members and is growing.

DO NOT MISS THE DEADLINE TO APPLY: 15th May 2011



GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Dresden

DESCRIPTION OF THE EMPLOYER

We are a small office, specialized on the needs of SMEs. Due to a huge background of experience, we can provide a huge scope of legal advice and representation. Wherever necessary, there is every kind of long-term cooperation partners, such as specialized colleagues, patent attorneys or tax advisers. Our philosophy is to provide individual service with a high amount of professional as well as personal input for accessible fees.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will integrate in the workflow as far as possible, especially by going through prepared files, attending court sessions together and integrate in extra court discussions, trainee will work more in the University Library. Trainee may translate some texts into English.
Net salary:	100 € per week

ADMINISTRATIVE INFORMATION

Preferred Start Date:	15th August 2011
Preferred End Date:	30th September 2011
Duration of the traineeship:	2 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

General level:	Civil Law, Contract Law, Property Law, Tort Law, Civil Procedure.
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LANGUAGE SKILLS

Fluent:	English
Good:	German

INFORMATION ABOUT DRESDEN

Dresden, the capital of the Free State of Saxony, is located within the triangle formed by the Czech Republic, Poland and Germany. You will get to know a beautiful and famous town, which during its more than 800 years of history has been serving as the residence of Saxonian kings and has been furnished with artistic and cultural splendor. Along the river Elbe, which crosses Dresden, there are numerous famous sight views like the Zwinger Palace, the Semper Opera or the Royal Place. Furthermore there is a number of churches to be found all over Dresden; amongst them the recently rebuild Frauenkirche, which is a symbol of Dresden and today stands for reconciliation and tolerance.

DO NOT MISS THE DEADLINE TO APPLY: 15th May 2011

TRAINEESHIP ID: TN-DE/11

STEP Employer: KBZ Rechtsanwälte Steuerberater

City: Frankfurt (Oder)



GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Frankfurt (Oder)

DESCRIPTION OF THE EMPLOYER

The law firm kbz. Rechtsanwälte Steuerberater was established in 1991 in Furstenwalde. Since then our business was growing constantly. The ambition of our law firm is it to offer legal and tax advice by specialized lawyers all over Brandenburg. This fact is reflected by the operation of offices in Frankfurt (Oder), Eisenhuttenstadt, Potsdam, Berlin, Furstenwalde and Cottbus.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: The trainee will be responsible for the typical tasks in a law firm such as legal research, drafting memos and general support of the attorneys in the different areas of law covered by the law firm.

Net salary: 250 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date: July 2011
Preferred End Date: December 2011
Duration of the traineeship: 3 months
Required Graduation Level: Undergraduate

LEGAL STUDIES

Advanced level: Civil Law, Criminal Law, Family and Inheritance Law.
Good level: Contract Law, Insolvency Law, Civil Procedure

LANGUAGE SKILLS

Good: English, German

INFORMATION ABOUT FRANKFURT (ODER)

Located in the heart of Europe on the German-Polish border on the Oder River in Brandenburg, Frankfurt (Oder) stands for internationality as its most distinctive trademark. Due to its unique history and its special connection to the neighbor town Slubice in Poland, it plays an important role in German-Polish relations and in the European integration as a whole, being the meeting point of different cultures, beliefs, and also different legal traditions. A result from this development was the creation of the European University Viadrina in 1991, which is now one of the most international universities in Germany with students coming from over 80 different nations. In Frankfurt (Oder), you might have the great chance to visit two European countries at the same time, enjoy the peaceful and appealing landscape of the Oder River and last but not least make international contacts with students from all over the world.

DO NOT MISS THE DEADLINE TO APPLY: 08th May 2011

Italy



TRAINEESHIP ID: TN-IT/03
STEP Employer: Giambrone Law ILP
City: Palermo



GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Italy

DESCRIPTION OF THE EMPLOYER

Giambrone Law Office is an award-winnig Italian Law Firm with offices in Milan, Rome, Palermo and overseas offices in London, New York, Sao Paolo and Casablanca. Our clients are split almost equally between businesses, corporations and private individuals. The firm uses its four divisions – International and Italian Real Estate, Litigation, Corporate & Commercial and Private Client - to form an Italian law firm with a wide range of expertise that compliments, and actively contributes to each division.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be responsible for legal research, drafting of documents and legal translations.
Net salary:	300 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	July 2011
Preferred End Date:	September 2011
Minimum months:	3
Maximum months:	3
Required Graduation Level:	Graduate

LEGAL STUDIES

Advanced level:	Civil Law, Contract Law, Family and Inheritance Law, Private International Law, Property Law, Banking Law, Commercial Law, Corporate Law, International Taxation
General level:	Consumer Protection Law. Tax Law

LANGUAGE SKILLS

Fluent:	English
Good:	French

INFORMATION ABOUT PALERMO

Perched in the Tyrrhenian Sea, Palermo is one of the most beautiful cities in Italy. Palermo boasts a unique mixture of different art styles, testifying the peaceful integration between peoples from various countries, such as Byzantines, Arabs, Normans and Spaniards, making it the crossroad to the Mediterranean Sea. Nowadays, Palermo is one of the most visited cities in Italy for its touristic attractions, its perfect climate and delicious food. Besides, Palermo has a tradition of university city and many students choose to study here. As a result, the Atheneum comprises various courses of study and living costs are affordable.

DO NOT MISS THE DEADLINE TO APPLY: 31st May 2011

TRAINEESHIP ID: TN-IT/04
STEP Employer: Giambrone Law ILP
City: Palermo



GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Italy

DESCRIPTION OF THE EMPLOYER

Giambrone Law Office is an award-winning Italian Law Firm with offices in Milan, Rome, Palermo and overseas offices in London, New York, Sao Paolo and Casablanca. Our clients are split almost equally between businesses, corporations and private individuals. The firm uses its four divisions – International and Italian Real Estate, Litigation, Corporate & Commercial and Private Client - to form an Italian law firm with a wide range of expertise that compliments, and actively contributes to each division.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be responsible for legal research, drafting of documents and legal translations.
Net salary: 300 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date: October 2011
Preferred End Date: December 2011
Minimum months: 3
Maximum months: 3
Required Graduation Level: Graduate

LEGAL STUDIES

Advanced level: Civil Law, Contract Law, Family and Inheritance Law, Private International Law, Property Law, Banking Law, Commercial Law, Corporate Law, International Taxation
General level: Consumer Protection Law. Tax Law

LANGUAGE SKILLS

Fluent: English
Good: French

INFORMATION ABOUT PALERMO

Perched in the Tyrrhenian Sea, Palermo is one of the most beautiful cities in Italy. Palermo boasts a unique mixture of different art styles, testifying the peaceful integration between peoples from various countries, such as Byzantines, Arabs, Normans and Spaniards, making it the crossroad to the Mediterranean Sea. Nowadays, Palermo is one of the most visited cities in Italy for its touristic attractions, its perfect climate and delicious food. Besides, Palermo has a tradition of university city and many students choose to study here. As a result, the Atheneum comprises various courses of study and living costs are affordable.

DO NOT MISS THE DEADLINE TO APPLY: 31st August 2011

TRAINEESHIP ID: TN-IT/06

STEP Employer: Marcello Floris Law Firm

City: Cagliari



GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Cagliari

DESCRIPTION OF THE EMPLOYER

Floris law firm is based in Cagliari and operates at a national and international level, in collaboration with foreign partners. In addition, Mr Marcello Floris is Honorary Consul of Republic of Estonia.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be responsible for the typical tasks of a law firm, in particular carrying out legal research and drafting documents. In addition, trainee will be responsible for legal translation of Estonian Consulate's documents.

Net salary: 100 € per week

ADMINISTRATIVE INFORMATION

Preferred Start Date: 15th September 2011
Preferred End Date: 15th October 2011
Duration of the traineeship: 4 weeks
Required Graduation Level: Undergraduate

LEGAL STUDIES

General level: Civil Law, Contract Law, Criminal Law, Labour Law.

LANGUAGE SKILLS

Fluent: English
Basic: Italian

Students who are native in Estonian would be preferred.

INFORMATION ABOUT CAGLIARI

Cagliari is the capital of the island of Sardinia, a region of Italy. Cagliari's Sardinian name Casteddu literally means castle. It has about 160,000 inhabitants, or about 400,000 including the outlying townships. An ancient city with a long history, Cagliari has seen the occupation of several civilisations. It was the capital of the Kingdom of Sardinia (which in the 1861 became the Kingdom of Italy) from 1324 to 1720 and from 1798 to 1815. Seat of the important University of Cagliari and the Primate Roman Catholic archdiocese of Sardinia, the city is an important regional cultural, educational, political and artistic centre, known for its diverse Art Nouveau architecture and several monuments.

DO NOT MISS THE DEADLINE TO APPLY: 31st May 2011

Lithuania



TRAINEESHIP ID: TN-LT/01

STEP Employer: METIDA Law Firm of Reda Zaboliene

City: Vilnius



GENERAL INFORMATION

Organisation Type:

Law Firm

ELSA Group:

ELSA Lithuania

DESCRIPTION OF THE EMPLOYER

METIDA Law Firm of Reda Zaboliene provides legal services for Lithuanian and foreign clients in the field of Intellectual Property, corporate, commercial, real estate, contract law and in other law spheres, represents natural and legal persons in civil cases. METIDA Law Firm is a leading law firm in the intellectual property field in Lithuania.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will have to fulfil tasks in the area of intellectual property: <ul style="list-style-type: none">- Making practice reviews,- Filing oppositions: gathering evidences: preparing argumentations.- Communicating with clients.- Working with customs (due to falsifications)... etc.
Net salary:	1 000 LT per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	01st July 2011
Preferred End Date:	31st July 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Graduate

LEGAL STUDIES

Advanced level:	Industrial & Intellectual Property Law.
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LANGUAGE SKILLS

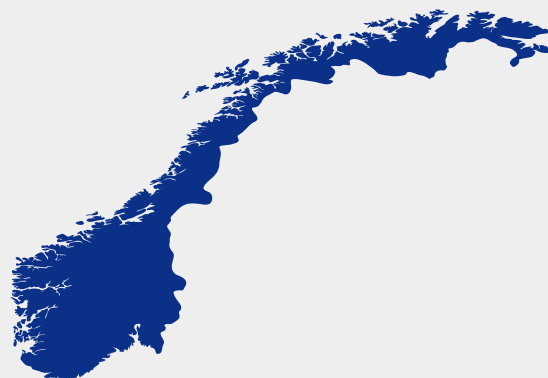
Fluent:	English
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INFORMATION ABOUT VILNIUS

Vilnius is the capital city of Lithuania, and its largest city, with a population of 560,190. Vilnius is a cosmopolitan city with diverse architecture. There are 65 churches in Vilnius. Like most medieval towns, Vilnius was developed around its Town Hall. The main artery, Pilies Street, links the Royal Palace with Town Hall. Old Town of Vilnius is one of the largest in Europe. The most valuable historic and cultural sites are concentrated here. Owing to its uniqueness, the Old Town of Vilnius was inscribed on the UNESCO World Heritage List.

DO NOT MISS THE DEADLINE TO APPLY: 31st May 2011

Norway



TRAINEESHIP ID: TN-NO/01

STEP Employer: University of Bergen, Faculty of Law

City: Bergen



GENERAL INFORMATION

Organisation Type:

Educational Institute

ELSA Group:

ELSA Bergen

DESCRIPTION OF THE EMPLOYER

The University of Bergen is a young and modern university. Most of its premises are concentrated in the heart of the city of Bergen. There are about 14,500 students enrolled, and 3,200 faculty and staff. The University's academic landscape is characterised by its great variety and breadth. The University of Bergen is constantly interfacing with the international environment in order to expand its borders and to explore the world. Its focus on international co-operation has been essential from the beginning and has earned the institution the reputation of being Norway's most international university.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	To write an article or a thesis on a legal subject, including necessary research. Mentor will be appointed to whom the trainee will make regular reports. Working hours will be flexible.
Net salary:	12 000 NOK (one time payment)

ADMINISTRATIVE INFORMATION

Preferred Start Date:	15th August 2011
Preferred End Date:	30th September 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

The trainee can choose subject after his/her liking. This theme should be clarified between the Faculty of Law and the trainee before the traineeship starts. Any relevant writing-experience is an advantage. The trainee is welcome to present the desired subject in the application.

LANGUAGE SKILLS

Fluent:	English
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INFORMATION ABOUT BERGEN

Bergen is the second largest city in Norway. It is the administrative centre of Hordaland county and it is located in the south-western coast of Norway. The city was the one of the nine European cities honoured to the title of European Capital of Culture in the millenium year.

ELSA Bergen will be happy to arrange social events for the trainee as well as accomodation.

DO NOT MISS THE DEADLINE TO APPLY: 06th May 2011

Poland



TRAINEESHIP ID: TN-PL/03

STEP Employer: Barristers Chambers Marcinkowski/Szymanski/Trzeciak & Partners

City: Lodz

KANCELARIA ADWOKACKA
MARCINKOWSKI/SZYMAŃSKI/TRZECIAK I PARTNERZY

GENERAL INFORMATION

Organisation Type:

Law Firm

ELSA Group:

ELSA Lodz

DESCRIPTION OF THE EMPLOYER

Since 1992 we lead the greatest cases for insurance company having its registered office in Lodz. The law Office provide service for several large companies from the region Lodz and also from Warsaw. The members of the Law Office acted in Boards of the insurance company and the corporation noted on Stock Exchange in Warsaw, set in Polish Parliament or governed the work of National Counsel of Radio and Television. The Law Office handles cases for individuals and economic entities, including asserting service leading negotiations the contracts, legal transformations and mergers. Our law office is a well-known company in the local market.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be responsible for legal research, drafting of documents through European Corporate Law.
Net salary:	Unpaid - Food/accomodation will be provided.

ADMINISTRATIVE INFORMATION

Preferred Start Date:	15th August 2011
Preferred End Date:	30th September 2011
Minimum weeks:	5
Maximum weeks:	5
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Civil Law, Contract Law, Corporate Law
General level:	Civil Procedure, Commercial Law, European Competition Law.

LANGUAGE SKILLS

Fluent:	English
Good:	German

INFORMATION ABOUT LODZ

Łódź, is the third-largest city in Poland. Located in the central part of the country, it had a population of 742,387 in December 2009. Although Łódź does not have any hills nor any large body of water, one can still get close to nature in one of the city's many parks, most notably Łagiewniki (the largest city park in Europe). Łódź has one of the best museums of modern art in Poland, Muzeum Sztuki on Więckowskiego Street, which displays art by all important contemporary Polish artists. There is also a branch of Muzeum Sztuki called MS2 located in the area of Łódź largest mall „Manufaktura“.

DO NOT MISS THE DEADLINE TO APPLY: 15th June 2011

Portugal



TRAINEESHIP ID: TN-PT/03

STEP Employer: Gama Lobo Xavier, Luis Teixeira e Melo e Associados - Soc. Adv. R.L.

City: Guimaraes



Gama Lobo Xavier, Luis Teixeira e Melo e Associados
Sociedade de Advogados, R.L.

GENERAL INFORMATION

Organisation Type:

Law Firm

ELSA Group:

ELSA Portugal

DESCRIPTION OF THE EMPLOYER

GLXLTM and Associates was founded in Guimaraes (Portugal), on May the 2nd 1989 by Gama Lobo Xavier and Luis Teixeira e Melo and it was then named, Gama Lobo Xavier and Luis Teixeira e Melo - Law Firm. Its genesis embodies a long and deep professional and personal relationship between the two founding members, beginning in the second half of the Seventies, which extended and deepened to direct descendents and gradually, but firmly, opened to new partners and associates. GLXLTM was recognised and certifies by SGS - ICS the quality system management under the `provision of law` according to NP EN ISO 9001:2008.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	The trainee will assist the lawyers on their tasks and also assist on the administrative office tasks. They will type legal minutes, study and help with legal paperwork.
Net salary:	300 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st July 2011
Preferred End Date:	31st July 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	International Taxation, Comparative Law, European Constitutional Law.
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LANGUAGE SKILLS

Good:	English
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INFORMATION ABOUT GUIMARAES

Guimaraes is one of the most important historical cities in the country, with its historical center considered Cultural Heritage of Humanity, making it definitely one of the major tourist centers of the region. Its streets and monuments breathe history and charm the visitors. Also, Guimaraes was appointed as European Capital of Culture 2012. These factors led the city to be elected by the New York Times as one of the 41 places to visit in 2011.

DO NOT MISS THE DEADLINE TO APPLY: 31st May 2011

Romania



TRAINEESHIP ID: TN-RO/01

STEP Employer: Lina & Guia Attorneys At Law

City: Bucharest



GENERAL INFORMATION

Organisation Type:

Law Firm

ELSA Group:

ELSA Bucharest

DESCRIPTION OF THE EMPLOYER

Highest standard of professional integrity and ethics, accountability, unwavering quality, collegial environment and efficient down to earth approach to legal services. We are an energetic and enterprising legal practice committed to providing the highest level of service. We offer a big-firm standards and capability to undertake complex work, coupled with small-firm client care and attention to detail.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Legal research, trainings, comparative overview in relation to various legal issues.
Net salary:	200 € per month - accomodation provided.

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st July 2011
Preferred End Date:	31st July 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Contract Law, Property Law, Tort Law, Commercial Law, Human Rights.
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LANGUAGE SKILLS

Fluent:	English, French
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INFORMATION ABOUT BUCHAREST

Bucharest is located in the southeastern part of Romania. As with many Eastern European capital cities, Bucharest was built on the banks of a river - the Dambovita. Bucharest has been the capital of Romania since the 19th century. Bucharest has many art galleries and museums, including museums that highlight peasant life in Romania. Visitors to Bucharest may also want to visit the opera or the national theater. Despite the massive reconstruction of the 1980s, Bucharest remains a Garden City, leafy and pleasant, with cafes open on sidewalks in the summer, and with boats on its lakes and rivers. ELSA Bucharest is the first ELSA Group registered in Romania and over the years has organised several important national and international projects, all of them being perceived as great academic and social experiences.

DO NOT MISS THE DEADLINE TO APPLY: 20th May 2011

TRAINEESHIP ID: TN-RO/02
STEP Employer: POP PEPA S.C.A.
City: Bucharest



GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Bucharest

DESCRIPTION OF THE EMPLOYER

POP PEPA is a Bucharest-based law firm providing legal advice to business as per international standards. Our legal team brings together seasoned Romanian and international professionals who have advised on signature transactions in Romania and the Balkan region over the last ten years. POP PEPA blends local expertise with international depth, allowing us to provide you with the seamless service that you expect to require. The firm is full service, with over twenty lawyers of various experience levels. Specific strengths are in the energy sector, including alternative and conventional energy.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will be asked to perform basic formatting of documents, drafting basic corporate documentations, drafting memorandums on different legal topics, translations, etc.
Net salary: Unpaid - Accomodation, transportation, meals are provided.

ADMINISTRATIVE INFORMATION

Preferred Start Date: 1st July 2011
Preferred End Date: 31st July 2011
Duration of the traineeship: 4 weeks
Required Graduation Level: Undergraduate

LEGAL STUDIES

General level: Legal Theory, Civil Law, Contract Law, Industrial & Intellectual Property Law, Property Law, Banking Law, Commercial Law, Corporate Law.

LANGUAGE SKILLS

Fluent: English and German

INFORMATION ABOUT BUCHAREST

Bucharest is located in the southeastern part of Romania. As with many Eastern European capital cities, Bucharest was built on the banks of a river - the Dambovita. Bucharest has been the capital of Romania since the 19th century. Bucharest has many art galleries and museums, including museums that highlight peasant life in Romania. Visitors to Bucharest may also want to visit the opera or the national theater. Despite the massive reconstruction of the 1980s, Bucharest remains a Garden City, leafy and pleasant, with cafes open on sidewalks in the summer, and with boats on its lakes and rivers. ELSA Bucharest is the first ELSA Group registered in Romania and over the years has organised several important national and international projects, all of them being perceived as great academic and social experiences.

DO NOT MISS THE DEADLINE TO APPLY: 20th May 2011

Slovakia



TRAINEESHIP ID: TN-SK/01
STEP Employer: DT LEGAL, s.r.o.
City: Bratislava



GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Slovakia

DESCRIPTION OF THE EMPLOYER

The attorney office of DT LEGAL in the Slovak Republic was established in 2004. The mission of DT LEGAL lies, in particular, in the quality of the extended legal assistance deriving mainly from the knowledge and extensive experience of its personnel by utilizing the latest cutting-edge technologies. DT LEGAL working team currently consist of 14 members. The precise composition of the DT LEGAL working team is individual case specific, and as such takes the specific needs and requirements of each case into account. DT LEGAL offers legal consultancy mainly in English and German.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be in co-operation with lawyers, administrative bodies and public institutions. They will be corresponding with the clients, prepare newsletters and updating the website. Trainee will also be responsible of the administrative work.
Net salary:	300 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st July 2011
Preferred End Date:	31st August 2011
Duration of the Traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Legal Theory, Civil Law, Contract Law
General level:	Property Law, Commercial Law, Corporate Law, Labour Law

LANGUAGE SKILLS

Fluent:	English and German
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INFORMATION ABOUT BRATISLAVA

Bratislava is capital of Slovakia close to Vienna, Austria and Budapest, Hungary. Known as Pressburg to German-speakers or Pozsony to Hungarian-speakers, Bratislava got its present name on 90 years ago. But the city has a long and proud history that dates back to pre-Roman times. Today one of the youngest European Metropolis get unprecedented development of cultural and economic life. Bratislava is the seat of the Slovak parliament, presidency, ministries, supreme court and central bank. The Bratislava Region is the wealthiest and most economically prosperous region in Slovakia, despite being the smallest by area. Bratislava is the cultural heart of Slovakia. Owing to its historical multi-cultural character, local culture is influenced by various ethnic groups, including Germans, Slovaks, Hungarians and Jews. Bratislava enjoys numerous theatres, museums, galleries, concert halls, cinemas, film clubs and foreign cultural institutions. Constantly modernizing city is becoming more discovered destination for tourists. Come and ascertain yourself...

DO NOT MISS THE DEADLINE TO APPLY: 15th June 2011

Turkey



TRAINEESHIP ID: TN-TR/02
STEP Employer: Ozulku Law Office
City: Istanbul

www.ozulku.com

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Istanbul

DESCRIPTION OF THE EMPLOYER

Almost 20 years of dedication, experience, excellent command of corporate and commercial law, foreign trade and investment and a determined hardworking team, Özülkü Attorneys At Law is a highly reputable and consulted mid-sized law firm especially by national and American, French, English and German clients.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be responsible for legal research and drafting of documents. Also trainee will participate at the meetings and court proceedings.
Net salary:	200 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st July 2011
Preferred End Date:	30th August 2011
Duration of the Traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

General level:	Legal Theory, Legal History, Civil Law, Contract Law, Family and Inheritance Law, Property Law, Corporate Law, Competition Law.
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LANGUAGE SKILLS

Good:	English or German
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INFORMATION ABOUT ISTANBUL

Istanbul is the largest city of Turkey and fifth largest in the world. It is also the cultural and financial capital of the country. It extends in both Europe and Asia continents divided by Bosphorus. A traineeship in a law firm in Istanbul can be the most challenging experience of your life.

DO NOT MISS THE DEADLINE TO APPLY: 01st May 2011

TRAINEESHIP ID: TN-TR/03

STEP Employer: Karahan Law Firm

City: Istanbul

KARAHAN LAW FIRM

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Istanbul

DESCRIPTION OF THE EMPLOYER

Our broad client base would like to do business in developed countries such as the US, Canada, the U.K., and EU member countries. Our clients prefer us because they recognize our quality service and they get the close attention they deserve supported by reputable associates, always ready to help. The Karahan Law Firm provides creative, solution-focused counsel that helps clients meet these challenges and achieve their objectives whenever and wherever representation is needed.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be responsible for legal research and drafting of documents. Also trainee will participate at the meetings and court proceedings.
Net salary:	300 € per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st September 2011
Preferred End Date:	1st October 2011
Minimum weeks:	4
Maximum weeks:	4
Required Graduation Level:	Graduate

LEGAL STUDIES

General level:	Industrial & Intellectual Property Law, Banking Law, Commercial Law, Competition Law
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LANGUAGE SKILLS

Good:	English
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INFORMATION ABOUT ISTANBUL

Istanbul is the largest city of Turkey and fifth largest in the world. It is also the cultural and financial capital of the country. It extends in both Europe and Asia continents divided by Bosphorus. A traineeship in a law firm in Istanbul can be the most challenging experience of your life.

DO NOT MISS THE DEADLINE TO APPLY: 01st July 2011



GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Istanbul

DESCRIPTION OF THE EMPLOYER

Founded in 1989, Herguner Bilgen Ozeke (,Herguner‘) is a full service law firm in Turkey with major International clientele and working premises in Istanbul, Ankara and Izmir. The firm draws upon the individual domestic and international experience of its more than 90 fee earners, practicing along 3 major work groups including Litigation, Corporate, Banking & Finance.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will do legal research and write reports. They will draft corporate documents, do legal translation and language assistance. They will do legal editing, training of junior lawyers on English legal writing.
Net salary:	800 TL per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st June 2011
Preferred End Date:	01st August 2011
Duration of the traineeship:	6 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Corporate Law
General level:	Contract Law, Industrial & Intellectual Property Law, Banking Law, International Arbitration, Mergers and Acquisitions, Competition Law, European Competition Law

LANGUAGE SKILLS

Fluent:	English
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Applicants from Northern European Countries (especially Russia) would be preferred.

INFORMATION ABOUT ISTANBUL

Istanbul is the largest city of Turkey and fifth largest in the world. It is also the cultural and financial capital of the country. It extends in both Europe and Asia continents divided by Bosphorus. A traineeship in a law firm in Istanbul can be the most challenging experience of your life.

DO NOT MISS THE DEADLINE TO APPLY: 15th May 2011

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Istanbul

DESCRIPTION OF THE EMPLOYER

The firm is established in Istanbul in 1997. The consistent delivery of innovative, high-quality legal services commensurate with international standards makes Esin Law Firm one of Turkey's premiere law firms. The Firm's commitment to its clients is clearly understood from its discriminating business approach and tailor-made solutions to legal problems.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be responsible for legal research and drafting of documents. Also trainee will participate at the meetings and court proceedings.
Net salary:	750 USD per month

ADMINISTRATIVE INFORMATION

Preferred Start Date:	1st July 2011
Preferred End Date:	15th August 2011
Duration of the traineeship:	4 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

General level:	Legal Theory, Legal History, Contract Law, Banking Law, International Arbitration, Mergers and Acquisitions
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LANGUAGE SKILLS

Fluent:	English
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INFORMATION ABOUT ISTANBUL

Istanbul is the largest city of Turkey and fifth largest in the world. It is also the cultural and financial capital of the country. It extends in both Europe and Asia continents divided by Bosphorus. A traineeship in a law firm in Istanbul can be the most challenging experience of your life.

DO NOT MISS THE DEADLINE TO APPLY: 15th May 2011

TRAINEESHIP ID: TN-TR/08

STEP Employer: Sariibrahimoglu Law Office

City: Ankara

SARIİBRAHIMOĞLU

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Ankara

DESCRIPTION OF THE EMPLOYER

Sariibrahimoglu Law Office was established in Ankara in 1976. Realising the fact that current technological developments and the steam of globalisation challenges all sectors, we decided to provide legal services both at national and international level.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	The trainee shall work hard in English both in spoken and written. They shall work on the cases regarding EU and Turkey affairs or arbitration cases.
Net salary:	250 TL for 3 weeks

ADMINISTRATIVE INFORMATION

Preferred Start Date:	22nd August 2011
Preferred End Date:	11th September 2011
Duration of the traineeship:	3 weeks
Required Graduation Level:	Undergraduate
Number of trainees:	2

LEGAL STUDIES

Advanced law:	Comparative Law, European Competition Law.
General level:	Contract Law, Private International Law, Banking Law, International Arbitration, European Economic Law.

LANGUAGE SKILLS

Fluent:	English
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INFORMATION ABOUT ANKARA

ELSA Ankara would like to invite you to the 5th edition of STEP Summit between 22nd of August and 11th of September. Ankara is the capital and the second largest city of Turkey after Istanbul. Ankara is centrally located in Anatolia and its an important commercial and industrial city. Ankara is a very old city with various Hitite, Hellenistic, Roman, Byzantine and Ottoman archaeological sites. All the trainees coming to Ankara will stay together and will be a part of a social programme. The accomodation will be provided by ELSA Ankara.

DO NOT MISS THE DEADLINE TO APPLY: 01st June 2011

TRAINEESHIP ID: TN-TR/09

STEP Employer: Sariibrahimoglu Law Office

City: Ankara

SARIİBRAHIMOĞLU

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Ankara

DESCRIPTION OF THE EMPLOYER

Sariibrahimoglu Law Office was established in Ankara in 1976. Realising the fact that current technological developments and the steam of globalisation challenges all sectors, we decided to provide legal services both at national and international level.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	The trainee shall work hard in English both in spoken and written. They shall work on the cases regarding EU and Turkey affairs or arbitration cases.
Net salary:	250 TL for 3 weeks

ADMINISTRATIVE INFORMATION

Preferred Start Date:	22nd August 2011
Preferred End Date:	11th September 2011
Duration of the traineeship:	3 weeks
Required Graduation Level:	Undergraduate
Number of trainees:	2

LEGAL STUDIES

Advanced law:	European Competition Law, Mergers and Acquisitions.
General level:	Contract Law, Private International Law, Banking Law.

LANGUAGE SKILLS

Fluent:	English
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INFORMATION ABOUT ANKARA

ELSA Ankara would like to invite you to the 5th edition of STEP Summit between 22nd of August and 11th of September. Ankara is the capital and the second largest city of Turkey after Istanbul. Ankara is centrally located in Anatolia and its an important commercial and industrial city. Ankara is a very old city with various Hitite, Hellenistic, Roman, Byzantine and Ottoman archaeological sites. All the trainees coming to Ankara will stay together and will be a part of a social programme. The accomodation will be provided by ELSA Ankara.

DO NOT MISS THE DEADLINE TO APPLY: 01st June 2011

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Ankara

DESCRIPTION OF THE EMPLOYER

Aranci&Dora Law Office has a depth of experience and expertise in the areas of Information Technology, Defense Industry, Health, Energy, Construction, Advertising and Media Investment Management.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will get basic orientation in Turkish legal system and legal institutions. The trainee will assist the lawyers and make researches. They may also asked to translate legal texts to their mother tongue.
Net salary:	200 € for 3 weeks

ADMINISTRATIVE INFORMATION

Preferred Start Date:	22nd August 2011
Preferred End Date:	11th September 2011
Duration of the traineeship:	3 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

General level:	Contract Law, Information Technology Law, Health Law, Energy Law.
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LANGUAGE SKILLS

Fluent:	English
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INFORMATION ABOUT ANKARA

ELSA Ankara would like to invite you to the 5th edition of STEP Summit between 22nd of August and 11th of September. Ankara is the capital and the second largest city of Turkey after Istanbul. Ankara is centrally located in Anatolia and its an important commercial and industrial city. Ankara is a very old city with various Hitite, Hellenistic, Roman, Byzantine and Ottoman archaeological sites. All the trainees coming to Ankara will stay together and will be a part of a social programme. The accomodation will be provided by ELSA Ankara.

DO NOT MISS THE DEADLINE TO APPLY: 01st June 2011

TRAINEESHIP ID: TN-TR/11

STEP Employer: Cinar&Cinar Law Office

City: Ankara



GENERAL INFORMATION

Organisation Type: Law Firm
ELSA Group: ELSA Ankara

DESCRIPTION OF THE EMPLOYER

Cinar&Cinar Law Office is located in the capital of Turkey, Ankara where the major political, governmental and administrative decisions are made. We are positioned to help our clients with all of their ongoing legal needs both in Turkey and abroad.

INFORMATION ABOUT THE TRAINEESHIP

Tasks: Trainee will support the attorneys to handle their works and will participate in daily work of the office. Trainee shall be prepared and willing to learn the rules of high consultancy.

Net salary: 200 € for 3 weeks

ADMINISTRATIVE INFORMATION

Preferred Start Date: 22nd August 2011
Preferred End Date: 11th September 2011
Duration of the traineeship: 3 weeks
Required Graduation Level: Undergraduate

LEGAL STUDIES

Advanced level: Contract Law, Commercial Law, Corporate Law.
General level: Civil Law, Tax Law, Private International law, Tort Law, Labour Law.

LANGUAGE SKILLS

Fluent: English

INFORMATION ABOUT ANKARA

ELSA Ankara would like to invite you to the 5th edition of STEP Summit between 22nd of August and 11th of September. Ankara is the capital and the second largest city of Turkey after Istanbul. Ankara is centrally located in Anatolia and its an important commercial and industrial city. Ankara is a very old city with various Hitite, Hellenistic, Roman, Byzantine and Ottoman archaeological sites. All the trainees coming to Ankara will stay together and will be a part of a social programme. The accomodation will be provided by ELSA Ankara.

DO NOT MISS THE DEADLINE TO APPLY: 01st June 2011

GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Ankara

DESCRIPTION OF THE EMPLOYER

Aydaş Liman Kurman is dedicated to providing diligent and pro-active legal services in a timely manner, meeting its clients' needs in the realm of global business. Our firm, differs in its intimate and concrete co-operation and alliances with a number of European law firms and legal institutions in many major cities of Europe. These alliances and solid co-operation provide valuable service for both local and foreign clients that are willing to conduct business or invest both in Turkey and abroad.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will write an essay preferably about comparative law will and will participate in daily work of the office.
Net salary:	200 € for 3 weeks

ADMINISTRATIVE INFORMATION

Preferred Start Date:	22nd August 2011
Preferred End Date:	11th September 2011
Duration of the traineeship:	3 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

General level:	Legal Theory, Legal History, Civil Law, Contract Law, Family and Inheritance Law, Property Law.
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LANGUAGE SKILLS

Fluent:	English
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DO NOT MISS THE DEADLINE TO APPLY: 01st June 2011



GENERAL INFORMATION

Organisation Type:	Law Firm
ELSA Group:	ELSA Ankara

DESCRIPTION OF THE EMPLOYER

Having been established on 30.08.1992 in Ankara, Avsar Law Office provides legal services to both national and international organizations and companies with the cooperation of a qualified staff who have expertise in their own fields and who have excellent command of foreign languages. Furthermore, within the scope of the contract between us and Eneda Danismanlik A.S., we also offer consultancy services cooperating with Eneda for the issues that require more technical knowledge and specialization.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will prepare legal memorandums, essays that compare the laws of the countries (country of the intern and Turkey), make researches, fulfill some paper works at tribunals with the lawyers.
Net salary:	200 € for 3 weeks

ADMINISTRATIVE INFORMATION

Preferred Start Date:	22nd August 2011
Preferred End Date:	11th September 2011
Duration of the traineeship:	3 weeks
Required Graduation Level:	Undergraduate

LEGAL STUDIES

Advanced level:	Property Law, Human Rights, International Arbitration.
General level:	Legal History, Contract Law, Family and Inheritance law, Private International Law, Tort Law.

LANGUAGE SKILLS

Fluent:	English
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INFORMATION ABOUT ANKARA

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DO NOT MISS THE DEADLINE TO APPLY: 01st June 2011

TRAINEESHIP IN THE WORLD HEALTH ORGANISATION

TRAINEESHIP ID: TN-WHO/02

City: Geneva



HEALTH LAW
International Focus Programme

GENERAL INFORMATION

Organisation Type:	Institutional Organisation
ELSA Group:	ELSA International

DESCRIPTION OF THE EMPLOYER

WHO is the directing and coordinating authority for health within the United Nations system. It is responsible for providing leadership on global health matters, shaping the health research agenda, setting norms and standards, articulating evidence based policy options, providing technical support to countries and monitoring and assessing health trends.

INFORMATION ABOUT THE TRAINEESHIP

Tasks:	Trainee will be review legal texts, organise meetings and do legal research. They will support the health legislation database by providing editorial support and other work related to the continuation of the database. They will support the daily work of the Health and Human Rights team, by, for instance, attending and reporting back from meetings, contributing to various documents and preparing them for publication and assisting facilitation of training workshops.
Net salary:	Unpaid, but the World Health Organisation will provide the recommendation letters for each trainee for the possible grant applications.

ADMINISTRATIVE INFORMATION

Preferred Start Date:	01st September 2011
Preferred End Date:	30th November 2011
Duration of the traineeship:	3-6 months
Required Graduation Level:	Graduate

LEGAL STUDIES

General level:	Health Law, Public International Law and Human Rights
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LANGUAGE SKILLS

Fluent:	English
Good:	French

DO NOT MISS THE DEADLINE TO APPLY: 20th June 2011

TRAINEESHIPS IN THE COUNCIL OF EUROPE

City: Strasbourg



GENERAL INFORMATION ABOUT THE TRAINEESHIPS

Required Graduation Level:	Undergraduate
Net salary:	Unpaid, but the Council of Europe will provide the recommendation letters for each trainee for the possible grant applications.
Accommodation:	The list of possible accommodation places is available on request. Special application form for these traineeships can be found at elsa.org .

POSSIBLE TRAINEESHIP DEPARTMENTS

a) Parliamentary Assembly	
b) Internal Audit	
c) Secretariat of the Committee of Ministers	
d) Office of the Commissioner for Human Rights	
e) Registry of the European Court of Human Rights Research and Library Division	
f) Registry of the European Court of Human Rights Case-law Information and Publications Division	
g) Registry of the European Court of Human Rights Just satisfaction Division	
h) Registry of the European Court of Human Rights Legal Division	
i) Staff Committee	
j) Congress of local and regional Authorities	
k) Directorate General of Democracy and Political Affairs	
l) Directorate of External relations - Department of Relations with International Organisations and Non-Member States	
m) Directorate of External relations Protocol Department	
n) Directorate of Strategic Planning	
o) Directorate of Legal Advice and Public International Law	
p) Directorate of Communication	
q) Directorate General of Administration and Logistics	
r) Directorate General of Human Rights and Legal Affairs	

Ist TRAINEESHIP PERIOD: JANUARY - MARCH TN-CoE/01

Application deadline:	15th September
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IIInd TRAINEESHIP PERIOD: APRIL - JUNE TN-CoE/02 and

IIIrd TRAINEESHIP PERIOD: SEPTEMBER - DECEMBER TN-CoE/03

Application deadline:	25th November
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**DO NOT MISS THE APPLICATION DEADLINE FOR TN-CoE/01:
15th September 2011**

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Website: www.elsa.org



The European Law Students' Association

ELSA STEP newsletter